

## Wedding Information

Union Church  
Biddeford Pool, Maine

The Union Church, 3 Stonecliff Road, Biddeford Pool is available for the weddings of members and friends of our church as well as weddings of non-church members. We are delighted that you would like to use our lovely, historic church for this important event in your lives. Please be advised that we can seat a maximum of 125 persons. This limit has been set due to fire and safety regulations and must be respected. Parking is also an issue, especially in the summer months.

### Wedding fees for non-members are:

**(Please note that both the Minister and Musician have the right of first refusal.)**

\$250.00 for rental of the church for the service and rehearsal plus a \$100.00 deposit, returned if picking up/cleaning are not required following the service. (Check payable to Union Church)

\$350.00 –suggested Minister’s fee (Check payable to Rev. Paula Norbert)

\$250.00-Musician’s Fee

(Checks, along with a copy of this form should be sent to Union Church, P.O Box 344, Biddeford Pool, ME 04006 **three weeks prior to the wedding.**)

You are free to decorate the church as you wish, which includes flowers and candles, but we ask that you do not put anything on the walls and that you clean up after the ceremony. A deacon of the church will be present to open the church, and to offer assistance and guidance during the rehearsal and wedding. The wedding couple is help responsible in the event of any damage done to the church building.

**Parking:** It is important NOT to park directly in front of the church which would make emergency access difficult. Cars on the street should pull off the road as much as possible to be certain that there is clear access on Stonecliff Road for residents and guests. The Biddeford Police must be notified about the date and time of the wedding to be aware of on street parking.

### Request for Wedding at Union Church

Full Name of Bride: \_\_\_\_\_

Full Name of Groom: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Date of Wedding: \_\_\_\_\_ Time of Wedding: \_\_\_\_\_

Date of Rehearsal: \_\_\_\_\_ Time of Rehearsal: \_\_\_\_\_

Maximum number of guests expected: (Including wedding party) \_\_\_\_\_

Special Arrangements requests:

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Wish to have Rev. Paula Norbert as officiant\_\_\_\_\_

We have our own minister\_\_\_\_\_

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(Full Name of minister)

Wish to use Union Church musician\_\_\_\_\_

We will provide our own music\_\_\_\_\_

**Please submit this form to Rev. Paula Norbert, [pnorbert1217@gmail.com](mailto:pnorbert1217@gmail.com).  
For more info, you may contact Paula on the church phone at 207-205-4951.**